

POSITION: Director of the Child Development Center

JOB DESCRIPTION: The Director is responsible for the management of a comprehensive high quality campus based program. Duties include fiscal and facility management, staff, teacher and student worker supervision, providing a safe and healthy environment for children, building parent partnerships, oversight of student internships, collaboration with university, state and community agencies, program development and coordination, marketing, long range planning and assessment. Responsible for meeting and maintaining state licensing, Department of Education standards and National Association of the Education of Young Children (NAEYC) accreditation. This is a twelve month appointment. The Director reports to the Dean of Students.

QUALIFICATIONS: Minimum of a Bachelor's Degree, Master's preferred in Early Childhood Education or related field from an accredited university. Minimum of three years experience directing/supervising a licensed child care center. Highly developed interpersonal skills, excellent written and verbal communication skills required.

ANTICIPATED STARTING DATE: February 1, 2010

APPLICATION: For initial consideration, three letters of recommendation, resume' and supporting materials must be received by December 4, 2009 and should be directed to:

Dean of Students Office
Chairperson, Qualifications and Screening Committee
University of Louisiana at Lafayette
P.O. Box 43970
Lafayette, LA 70504

EEO# SA 1-09